



GENERAL BACKGROUND

- The School has a medical-nursing service that provides initial care for students who suffer injuries or become ill **while at school**.
The infirmary is located on the ground floor of the ERASMUS building, next to the Aula Magna (telephone: 0332806211, e-mail: VAR-MEDCENTRE@eursc.eu).
- **First aid** is provided by two professional nurses who enable the medical service to function during school hours.
The school doctor has a preventive and curative function and is present at the school during the annual medical check-ups. Every year there is a health check-up for each student. Legal guardians will be notified by e-mail and will also receive a report with any advice necessary.
- In the event of urgency or emergencies, anyone witnessing a serious event should first of all **call 112** and secondly call the Medical Service, which will provide first aid to the injured person while awaiting medical assistance and notify the family.
- In the event of an **accident** at School, legal guardians must send the following documents to the Medical Service:
 - the doctor's certificate or first aid report
 - the privacy form (on the website) signed by the legal guardians.These documents will be sent to the insurance company together with the School's declaration. Otherwise the file cannot be processed.
- Pupils returning to school using **crutches** must present a medical certificate of fitness to the secretariat in order to be admitted.

- In the event of a finding of **pediculosis** (head lice), parents must immediately notify the Medical Service, which will then, while respecting privacy, alert the entire class group.
Parents should follow the instructions of their family doctor or the instructions on the school website ("head lice free", "pediculosis prevention", "pediculosis").
Pupils may only return to school after complete treatment.
Parents are required to frequently check their children, including siblings, also out of respect for the whole school community.
- The Medical Service provides, upon request, in the case of pupils with chronic illnesses (asthma, diabetes, etc.) the **safekeeping of 'life-saving' medication** to be administered in case of need. Legal guardians can request the School Management to organise a plan for managing the administration of medication in an emergency by non-medical school staff (*specific document on the website*).
The Medical Service is willing to consider any written requests from legal guardians for the administration of drugs registered in Italy only if an authorisation from the attending physician is enclosed, which will state the pharmaceutical specialty, dosage, method of administration, duration, therapeutic indication and the absolute necessity for such therapy to be administered during school hours. It is essential to provide a telephone number and e-mail address of the attending physician.
Medication will only be stored and administered by the Medical Service staff in the Infirmary.
- Legal guardians are asked **to update** the Medical Service on the health status of their children (new vaccinations, hospital admissions, new illnesses and/or allergies, etc.).
It is essential that the Medical Service be able to contact legal guardians in case of need and it is therefore necessary to provide the school with at least one phone number where they can be reached at all times.
Legal guardians who do not wish their children to be given medication must report this in writing to the Medical Service.
- All medical documentation relating to students is processed in accordance with GDPR 2016/679 and must be sent by email to the Medical Service or delivered in person by legal guardians directly to the infirmary.

ACCESS TO THE MEDICAL SERVICE

- Each pupil must be in good health to enter the school; therefore, in the event of illness/flu-like symptoms, he/she is invited to stay at home for observation and to consult the physician.

The Medical Service may only be accessed for medical emergencies or traumatic events and not for deferable consultations to be assessed by the physician.

Access to the Medical Service may only take place after notification by the staff in charge and not on direct initiative.

Every access to the Medical Service will be noted in a special register and will be communicated to the legal guardians by e-mail and/or telephone call.

- Procedure for pupils of the **Nursery and Primary Cycles**:
 - ⇒ Pupils who need the Medical Service must be accompanied by the Secretariat staff (the “Contact person/s”) who will notify the Medical Service by telephone.
- Procedure for students of the **Secondary Cycle**:
 - ⇒ Except in emergencies, secondary school who need the Medical Service must first go to the teacher they are currently in class with and/or the Pedagogical advisor (the “Contact person/s”) who will notify the Medical Service by telephone.

When a student arrives at the Medical Service, the nurse or the school doctor present will assess the seriousness of the situation and, if necessary, contact the family or call 112. The Medical Service cannot justify students arriving at the infirmary having already independently contacted their legal guardians to be taken home for health reasons.

05/10/2023

the Medical Service