

PREAMBLE

1. This Memorandum replaces all previous ones.
2. The responsibility and the cooperation of everyone are necessary:
 - ⇒ The legal guardians are asked to explain in a positive way the situation that the pupils find at school in view of what is written in this Memorandum, to take the pupils' temperature daily before sending them to school and to inform the Medical Service promptly in case of absence due to illness or positive swab.
Please use the following e-mail addresses to report absences:
Nursery and Primary cycle → VAR-ASSENZE-MP@eursc.eu
Secondary cycle S1, S2, S3 → VAR-assenze-S123@eursc.eu
Secondary cycle S4, S5 → VAR-assenze-S45@eursc.eu
Secondary cycle S6, S7 → VAR-assenze-S67@eursc.eu
Finally, they are asked to verify their data in SMS and send any changes to the relevant school cycle secretaries: it is absolutely necessary to be able to contact a responsible legal guardian/parent in case of emergency.
 - ⇒ The School's Staff is asked to keep in mind the rules contained in this Memorandum and the hygiene behaviour rules prepared by the School Medical Service, available on the School's website, to set a good example, to ensure that everyone respects them and to promptly inform the Medical Service in case of absence due to illness or positive swab.
 - ⇒ Pupils are asked to "be pupils" ... taking the pandemic situation seriously even when they are out of School.
3. On the basis of the official Italian documents available at the date of this Memorandum¹, the regulatory framework in relation to the school year 2022/2023 has changed significantly.
 - ⇒ The basic rules to mitigate COVID-19 infection are: ventilation of rooms, frequent hand washing or disinfecting
 - ⇒ It is no longer recommended to respect the interpersonal distance of at least one meter if the structural-logistical conditions of the buildings allow it.
 - ⇒ The FFP2 mask is to be worn by all persons at risk and by those who have cold symptoms without a fever (anyone who wishes can still wear a mask).
 - ⇒ Compulsory vaccination of school staff is no longer required.

ENTRANCE TO SCHOOL

1. Whoever has a temperature $>37.5^{\circ}$ (pupils, teaching and non-teaching staff) is obliged to stay at home and to inform their family doctor.
2. Pupils of the Nursery cycle enter from the blue gate (only those arriving by buses) or from Via Montello (Nursery building). It is forbidden to bring toys from home.
Pupils of the Primary cycle enter from the blue gate (only those arriving by buses) or from Via Montello (pedestrian gate).
All students of the Secondary cycle enter through the blue gate of Via Mameli where there will be staff from the School to welcome the students.
The opening of school bus doors will be managed in order to stagger pupils' entrances, also taking into account students arriving by other means.

¹ Ministry of Education note of 19/08/2022 "Countering the spread of COVID-19 infection in schools. Technical and regulatory references for the start of the 2022/2023 school year" and Vademecum published at the end of August 2022.

3. Maximum cooperation is required in order to avoid gatherings outside the School by pupils and their legal guardians.
It is also recommended to park in the forecourt of Via Romans sur l'Isère (and adjacent streets).
4. Preferably, consultations with School management and teachers are performed through Microsoft Teams.
Legal guardians/parents may only enter the school by prior appointment.

SCHOOL DAY

1. At the end of each hour/period the classroom must be ventilated, and the bathrooms' windows must remain always open if possible.
2. Exit permits during the school day:
 - ⇒ A request by email from the legal guardians is required for each exit from school during the school day. The request must specify the reason why it is made and must arrive at least the day before at the Primary cycle secretary's office or to the respective Secondary school Pedagogical advisor.
 - ⇒ The School authorises the exit by replying to the legal guardians by email and copying the Via Mameli security guard.
 - ⇒ Pupils under the age of 18 are not allowed to leave the school unless a legal guardian (or his/her delegate of legal age to be mentioned in the request) picks them up from the gates where it is required to show proof of identity.
 - ⇒ Pupils who leave school may not return unless the exit has been requested for a medical examination which needs to be certified.
3. Educational outings and school trips, including participation in sporting events, are allowed.
4. Each symptomatic person must be accompanied to the infirmary where isolation is carried out. It is recommended to notify the infirmary before accompanying a symptomatic person.
5. At the end of the school day, cleaning is carried out as prescribed by the current regulations. Extraordinary sanitisation is carried out if there is a positive case

EXIT FROM SCHOOL

1. Pupils of the Nursery cycle who do not use buses exit from Via Montello (Nursery building). Pupils of the Primary cycle who do not use buses exit from Via Montello (pedestrian gate). All students of the Secondary cycle exit from the blue gate of Via Mameli.
The exit from the School is organized in order to stagger the flow of pupils towards the exits with the support of dedicated staff:
 - ⇒ Firstly, the pupils of the Secondary cycle gymnasium go out together with those of the Nursery cycle and the top floor of the Da Vinci building; then the pupils of the following floors.
 - ⇒ Then the pupils of the Erasmus building always per floor.
 - ⇒ Finally, the pupils of the Primary cycle (first those farthest from the blue gate).It is the teachers' responsibility to send all the pupils of the Nursery and Primary cycles to the bathroom before leaving school.

2. Maximum cooperation is required in order to avoid gatherings outside the school both by the legal guardians/parents and by the pupils.
It is also recommended to park in the forecourt of Via Romans sur l'Isère (and adjacent streets).

FURTHER INFORMATION

1. Distance learning

- ⇒ Sickness and quarantine for Covid-19 positivity do not entitle students to distance learning.
- ⇒ The provisions of Article 26a of the General Rules of the European Schools remain valid.

2. Absences and medical certificate

In the case of absence due to Covid-19 positivity, return to school is subject to a negative test result (molecular or antigenic) at the end of the confinement.

In the case of absence due to illness (not due to Covid-19), no medical certificate/attestation is required for return to school (the obligation to justify any absence remains).

The school (through the Medical Service) reserves the right to request a medical certificate/attestation declaring illness after absence due to illness of more than:

- 3 days for the nursery cycle.
- 5 days for the primary and secondary cycles.

3. Procedure for "positive case"

To ensure effective communication and avoid disseminating sensitive health data, information regarding positive cases relating to the school community (pupils, teaching and non-teaching staff and family members) should not be sent to teachers and/or parents and/or pupils, but to:

the Medical Service .. → VAR-MEDCENTRE@eursc.eu

and/or to

the Management → VAR-DIRECTOR@eursc.eu;

VAR-DEPUTY-DIRECTOR-SECONDARY-CYCLE@eursc.eu;

VAR-DEPUTY-DIRECTOR-NURSERY-AND-PRIMARY-CYCLE@eursc.eu;

VAR-DEPUTY-DIRECTOR-FINANCE-AND-ADMINISTRATION@eursc.eu

If the virus-positive pupil uses Cooperative Transport buses, legal guardians must also inform the Cooperative (covid_trasporti@eursc.onmicrosoft.com).

All close contacts (vaccinated or not) of a positive person are on self-monitoring (i.e., they should closely monitor the onset of any symptoms) and should preferably wear an FFP2 mask.

Monitoring of positive cases will be carried out by the Medical Service.

4. Trips during holidays and weekends

When travelling abroad, it is strongly recommended to inform yourself before each trip on the website <http://www.viaggiasesicuri.it/>, which is updated with any changes in Italian government regulations. This website also contains the Italian regulations to be respected in case of return from abroad.

5. Psychological support

It is provided for school staff and pupils to face situations of insecurity, stress, anxiety due to excessive responsibility and return to work "in situ", ...

For any request, please contact the School Management.

6. Health surveillance and monitoring

Please consult the school's website www.eurscva.eu and the area relating to any protocols prepared by the Medical Service:

<https://www.eurscva.eu/en/home/services/medical-service/>.

Specific cases more exposed to risk must be reported to the Medical Service in written and documented form. The school -in liaison with the territorial Prevention Department and the paediatrician/family doctor- establishes the appropriate precautionary measures to be applied to ensure safe attendance.

The Competent Doctor and the person in charge of the Prevention and Protection Service collaborate with the School Management to guarantee the health surveillance according to the reference regulations.

The "Safety and Security Committee" monitors the provisions of this Memorandum.

7. Canteen and transport services

The Canteen Cooperative and the Transport Cooperative will send to their members any further information (via email or on their websites).

Should the Board of Governors or the competent Italian authorities take new decisions, this Memorandum will be updated accordingly, and disseminate by the school.

The School Management