

**General basis:**

- Each pupil must be in good health to enter the school, therefore in case of flu-like symptoms, he/she is invited to stay at home for observation and to consult his/her doctor.
- Anyone with a **temperature  $\geq 37,5^{\circ}$**  must stay at home and consult his/her doctor.
- The Medical Service can only be accessed for medical or traumatic emergencies and not for non-urgent consultations that must be evaluated by the trusted doctor
- Access to the Medical Service can only take place with notice from the staff in charge and no longer on direct initiative.
- There is an Isolation Room for suspicious cases (students and staff) separate from the Infirmary.
- The Medical Service will communicate directly with the legal guardians and report any suspicion to the School Management
- Only students will have access to the Medical Service and any accompanying persons will be admitted for the time strictly necessary.
- Every access or telephone consultation to the Medical Service will be recorded in a special register.

**Access to the Medical Service****Nursery and primary cycles:**

- Students who will need the Medical Service must be addressed and/or accompanied by the Secretariat staff (the “contact person/s”).
- The contact person, wearing gloves and mask, will make the student sanitize his hands, will measure his temperature and will contact the Medical Service by phone.
  - IN CASE OF SYMPTOMS SUSPECT: the contact person make him/her wear a second new mask to the pupil and accompanies him with all his personal belongings to the isolation room of the Medical Service waiting for his parents.
  - IN ALL OTHER CASES: the contact person will follow the instructions of the Medical Service.

**Secondary cycle:**

- Students who will need the Medical Service should contact the Education Advisors (the “contact person/s”).
- The contact person, wearing gloves and mask, will make the student sanitize his hands, will measure his temperature and will contact the Medical Service by phone.
  - IN CASE OF SYMPTOMS SUSPECT: the contact person will make the pupil wear a second new mask and address him with his personal belongings to the isolation room of the Medical Service which will contact his parents.
  - In ALL OTHER CASES: the contact person will follow the instructions of the Medical Service.

**Procedures of the Medical Service alerted by contact person****PUPILS WITH SUSPICIOUS SYMPTOMS:**

- The Medical Service will contact the legal guardians to bring the pupil home.
- The pupil will wait for the legal guardians in the isolation room after having sanitized his hands, put on his over-shoes and left his personal belongings in a plastic container that he will keep with him.
- The nurse will accompany the student to the legal guardians waiting for him/her at the guardhouse in Via Mameli.
- The pupil will leave the over-shoes and the second mask in a plastic bag with airtight closure, will sanitize his hands and will be accompanied to the guardhouse.
- The nurse shall provide for the sanitization of the place occupied by the pupil.

**IN ALL OTHER CASES:**

- The Medical Service will contact the legal guardians.
- When the pupil arrives at the Medical Service he/she will clean his hands, wears the second mask and the over-shoes.
- The legal guardians will not access to the Medical Service but the student will be accompanied to the guardhouse in Via Mameli by the nurse.
- The pupil will leave the over-shoes and the second mask in a plastic bag with airtight closure, will sanitizes his hands and will be taken to the guardhouse.
- The nurse will provide for the sanitization of the place occupied by the pupil.

22/09/2020

the Medical Service